

ODISHA SPACE APPLICATIONS CENTRE (ORSAC)
Dept. of Science & Technology, Govt. of Odisha
Plot No.45/48. Jayadev Vihar, Near Gopabandhu Academy of Administration
Unit-16, Bhubaneswar-751023

Tender Ref. No.04/2025

Sealed tenders are invited from interested eligible System Integrators and IT Vendors for purchase of Laptops (MacBook Pro) items for Scientific & Official use in Odisha Space Applications Centre (ORSAC). For details please visit Website: <http://www.odisha.gov.in> and ORSAC Website: <https://orsac.odisha.gov.in> or ORSAC for the tender papers.

CHIEF EXECUTIVE

**ODISHA SPACE APPLICATIONS CENTRE (ORSAC)
BHUBANESWAR**

TENDER NOTICE

Tender Ref. No. 04/2025

Sealed tender are invited from interested eligible System Integrators and IT Vendors for purchase of the following OEM items for Scientific & Official use in Odisha Space Applications Centre (ORSAC), Odisha.

1. Schedule of Quantity

Sl.No.	Name of the Item(s) with Specification(s)	Quantity
1	<ul style="list-style-type: none">• 41.05 cm (16.2") Liquid Retina XDR display• Standard display• Apple M4 Pro chip with 14-core CPU, 20-core GPU and 16-core Neural Engine• 24GB unified memory• 1TB SSD storage• 140W USB-C Power Adapter• Three Thunderbolt 5 ports, HDMI port, SDXC card slot, headphone jack, MagSafe 3 port• Backlit Magic Keyboard with Touch ID - US English• Apple Care+ for Mac for 2 years	03
02	<ul style="list-style-type: none">• Microsoft Office 365 (3nos)	03

The sealed tender should reach at the undersigned before **16.00 Hrs. of 17th February, 2025** on the following address. The tender shall be opened on **18th February, 2025 at 11.30 AM** in ORSAC in presence of representatives of the bidders. ORSAC reserves all rights to accept, reject any or all the offers at any stage of the process without assigning any reason thereof and no claim/dispute on this aspect shall be entertained.

Odisha Space Applications Centre (ORSAC)
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BHUBANESWAR -751 023.

2. DOCUMENT FEE:

The Tender can be downloaded from Govt. of Odisha's Website: <http://www.odisha.gov.in> and ORSAC Website: <https://orsac.odisha.gov.in> The bidders are required to submit the tender document fee of Rs.500/- (Rupees Five hundred) only in shape of Demand Draft drawn in favour of Odisha Space Applications Centre and payable at Bhubaneswar from any Nationalized/ Scheduled Bank along with the tenders.

3. **EARNEST MONEY DEPOSIT (EMD):**

- A. Bidders shall submit, along with their bids, EMD of Rs.5,000/- (Rupees Five thousand) only in shape of Demand Draft/Bank Draft/Banker's cheque, issued by any Nationalized/Scheduled Bank drawn in favour of Odisha Space Applications Centre payable at Bhubaneswar.
- B. EMD of all unsuccessful bidders would be refunded to them by ORSAC within 60 days being notified as being unsuccessful. The EMD for the amount of successful bidder would be returned after supply and successful installation of the equipment.
- C. The EMD amount is refundable to the unsuccessful bidders without any interest.
- D. The bids submitted without EMD as mentioned above will be summarily rejected.
- E. **Forfeiture of EMD .**
- In case of successful bidder, if the bidder fails to sign the contract with this tender as required.
 - If found to have a record of poor performance such as abandoned work, having been black-listed, having inordinately delayed completion and having faced Commercial failures etc.
 - The bidder being found to have indulged in any suppression of facts, furnishing of fraudulent statement, misconduct, or other dishonest or other ethically improper activity, in relation to this tender.

4. **MINIMUM ELIGIBILITY CRITERIA**

The following pre-qualification criteria mentioned is mandatory, Consortium is not allowed.

Sl. No.	Basic Requirement	Specific Qualification Criteria	Document/Information to be submitted with proposal
1	Legal Entity	The bidder must be registered under the Companies Act 1956 or a Partnership firm registered under LLP Act,2008 or a proprietorship concern and must have in operation in Odisha for a period of at least 2 (two)years as of January 31 st ,2025. Also the bidder should be registered under <ul style="list-style-type: none">• PAN / TAN• GST• Up to date GST Return	<ul style="list-style-type: none">• Certificate of incorporation or Registration Certificate• Copy of relevant documents
2	Turnover	Annual turnover in the last three financial years must be over Rs.50 lakhs	<ul style="list-style-type: none">• Copy of audited balance sheet• Statutory Auditor's certificate
3	Certification	The bidder having possession of ISO 9001:2008 or 9001:2015	Copy of valid certificate
4	Consortium	Consortium bid is not allowed	NA

5	Black listing	The bidder should not have been blacklisted in the past by any government organization or PSU	Self-declaration in company letter head
6	OEM	OEM Authorisation from Apple (Authorised Resellers) for supply of the product and 3 years AppleCare pack	Letter from OEM about the support and warranty. The authorization should be specific to this tender only. Bids submitted with generic authorization will be summarily rejected.
7	EMD & Document Fees	The bidder must submit tender fees amounting to Rs.500/- and the EMD amounting to Rs.5,000/-	Demand Draft

5.. PAYMENT TERMS

Payment to the successful tenderer shall be made only after items are received and installation in good and serviceable condition as per conditions stipulated in the tender documents along with required documents submitted to ORSAC in support of Bills. 90% of the bill amount will be released after successful commissioning & operational of the system & 10% of the Bill amount will be retained towards "Performance Security". This amount can be released on submission of Bank Guarantee for equal amount issued by any Nationalized Bank payable at Bhubaneswar, which will remain valid till three months beyond the warranty period.

6. FORMAT OF THE PRICE BID:

Sl. No.	Item	Quoted unit cost in Rs.	Taxes in Rs.	Total Cost in Rs.
1	<ul style="list-style-type: none"> • 41.05 cm (16.2") Liquid Retina XDR display • Standard display • Apple M4 Pro chip with 14-core CPU, 20-core GPU and 16-core Neural Engine • 24GB unified memory • 1TB SSD storage • 140W USB-C Power Adapter • Three Thunderbolt 5 ports, HDMI port, SDXC card slot, headphone jack, MagSafe 3 port • Backlit Magic Keyboard with Touch ID - US English • Apple Care+ for Mac for 3 years 			
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Chief Executive, ORSAC

Schedule (A) – Conditions of contract for ORSAC Tender No.04/2025

- 1) The Tender papers include instructions issued in the Tender notice along with the Schedule (A) - Conditions of Contract, Schedule (B) – Price Schedule.
- 2) The Tenderers shall submit the following documents and information with the tender. Lack of complete and adequate information under any of the parameter may render the bid disqualified. The technical document shall be tagged and indexed properly to find out the below documents easily.
- 3)
 - a) Technical Documents:
 - i) Copy of Tender Notice
 - ii) Tender Paper Cost Rs,500/-
 - iii) EMD Rs.5,000/-
 - iv) Certificated of incorporation / Regd/ Certificate
 - v) PAN / TAN No.
 - vi) GST Registration Certificate
 - vii) Up-to-date GST Return
 - viii) Annual Turn over in the last 3 years over Rs.50 lakhs (Audited Balance Shsset)
 - ix) ISO-9001”2008/9001:2015
 - x) Self-declaration regarding Non-Black listed
 - xi) OEM Authorization for DELL & Apple (Authorized Re-sailor) fo supply of the product & 3 years Comprehensive warranty and support against the product
 - b) For Price Bid:
 - i) Price Schedule
- 4) Validity of period of the Tender shall be 60 days from the date of opening of the price bid.
- 5) The items are to be delivered in good condition at ORSAC, Bhubaneswar.
- 6) The material should be new and unused. The items shall be of reputed OEM and should also confirm to latest models, designs and standards. ORSAC reserves the right to purchase whole or part of the items as required.
- 7) If any item fails to satisfy requirement of standards, the item shall not be accepted and the tenderer at his own cost shall remove it from point of delivery.
- 8) Items are to be delivered within **30** days of issue of purchase order.
- 9) The tenderer shall give a minimum AppleCare pack of 3 years from the date of commissioning of the items at destination and shall submit a declaration from OEM regarding the same.
- 10) The tenderer has to rectify defects in the items supplied within 7 days of issue of intimation during the warranty period, failing which an amount of one percent of performance security will be forfeited per day of delay.

11) If the tenderer fails to supply the items within prescribed time period it shall be treated as breach of contract. The EMD may be forfeited and the supply order cancelled for which the tenderer shall remain fully responsible without any liability of ORSAC.

ORSAC may consider receiving the items beyond stipulated date by imposing liquidated damage of 0.50 (zero point five zero) percent of cost per week of delay subject to maximum penalty of 5% of the value of each item inclusive of all taxes, duties, levies and charges. Part of the week shall be reckoned as one week.

12) Tenders are to be submitted in a double cover system. The 1st sealed envelope should be marked as Technical Bid and shall contain the Technical Documents and the 2nd sealed envelope shall contain the Price Bid and should be marked as Price Bid. Both the 1st and 2nd sealed envelopes are then to be put inside a 3rd envelope duly marked "Supply, installation & commissioning of LAPTOPS". From and to addresses shall be written on each of the envelopes.

13) Submission of sealed tenders shall be by Registered Post, courier service or dropping in the tender box. ORSAC shall not be responsible for postal or courier service delays or missing of the documents during transit. Tenders reaching late (as per time mentioned in the Tender Notice) shall not be considered by ORSAC.

14) Conditional Tenders may be rejected. Decision of the ORSAC authorities in this regard shall be final.

15) The tenderer shall not raise any claim in any manner after the Bill amounts are cleared against the purchase order.

16) In case of any dispute between the Tenderers and ORSAC regarding interpretation of Tender document conditions, the decision of the Chief Executive, ORSAC shall be final and binding.

17) Jurisdiction of Court – Civil Suits, if any, arising out of the contract shall have to be filed at Bhubaneswar under Khurda district. Writ petitions, Civil & Criminal, shall be filed in the High Court of Orissa, Cuttack.

Accepted the above conditions under schedule (A) of tender.

(Signature of Tenderer)

Name:

Address:

Schedule (B) – Price Schedule for ORSAC Tender Notice No.04/2025

Sl. No.	Item	Quoted unit cost in Rs.	Taxes in Rs.	Total Cost in Rs.
1	<ul style="list-style-type: none">• 41.05 cm (16.2") Liquid Retina XDR display• Standard display• Apple M4 Pro chip with 14-core CPU, 20-core GPU and 16-core Neural Engine• 24GB unified memory• 1TB SSD storage• 140W USB-C Power Adapter• Three Thunderbolt 5 ports, HDMI port, SDXC card slot, headphone jack, MagSafe 3 port• Backlit Magic Keyboard with Touch ID - US English• Apple Care+ for Mac for 3 years			
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